

# APPLICATION PROCESS

**The following steps are required within the scope of the application process:**

1. For clarification of entitlement to rent, the PDF «Who can rent?» is available.
2. Choose the room in the offer overview.
3. Open up the booking request and complete it.
4. The management decides about booking requests.
5. When you receive a provisional booking confirmation, you must pay the security deposit within the given time frame, that is provided in the booking confirmation email.
6. We'll send you the rental contract for signing or a binding confirmation to foreign countries.
7. Moving in and out of residential units is possible only after making an appointment with the management. The date must be agreed upon early enough in advance.

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